

**MINUTES OF THE
LAKE COUNTY PLANNING COMMISSION
April 29, 2008**

The Lake County Planning Commission hereby finds and determines that all formal actions were taken in an open meeting of this Planning Commission and that all the deliberations of the Planning Commission and its committees, if any, which resulted in formal actions, were taken in meetings open to the public in full compliance with applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Chairman Siegel called the meeting to order at 7:02 p.m.

ROLL CALL

The following members were present: Messrs. Adams, Aveni (alt. for Aufuldish), Brotzman, Franz (alt. for Schaedlich), Klco (alt. for Troy), Morse, Siegel, Smith (alt. for R. Sines), Zondag, and Ms. Hausch and Pese. Staff present: Messrs. Webster, Radachy, Tasman, and Ms. Myers.

MINUTES

Ms. Hausch moved and Mr. Zondag seconded the motion to approve the February 26, 2008 minutes as submitted.

Nine voted "Aye".
Messrs. Franz and Smith abstained.

Mr. Adams moved to approve the minutes of the March 5, 2008 special meeting to consider budget concerns as submitted and Ms. Hausch seconded the motion.

Eight voted "Aye".
Messrs. Franz, Klco and Smith abstained.

FINANCIAL REPORT

Mr. Brotzman moved and Mr. Morse seconded the motion to approve the February, 2008 Financial Report as submitted.

All voted "Aye".

Mr. Morse moved to approve the March, 2008 Financial Report as submitted and Mr. Adams seconded the motion.

All voted "Aye".

PUBLIC COMMENT

There was no public comment.

LEGAL REPORT

Mr. Eric Condon, Assistant Prosecutor, said there were no legal issues to report and no outstanding questions.

DIRECTOR'S REPORT

Mr. Webster requested the Commission to approve a contract to do some work for Perry Township. The staff is also currently in discussion with the City of Eastlake to do some work for them. Funding will come to them through a grant from Chagrin River Watershed Partners to the City and then to us. The cost for services has not been determined as yet. We will be assisting them in combining the various plans that Eastlake has for the Chagrin River area into one.

ANNOUNCEMENTS

The following meetings were announced by Mr. Webster:

- NE Ohio Planning and Zoning Workshop, June 20, 2008, starting at 8:00 a.m. in the Banquet Room at St. Mary's, 401 North Street, Chardon, Ohio 44024.
- Business Expo 2008 held by the Painesville Chamber of Commerce on June 18, 2008, from 10:00 a.m. to 2:00 p.m. at the Patrician Center on Lakeland Boulevard in Eastlake.
- Cleveland Bicycle Week Conference on May 15, 2008, with a fee of \$50.00 with registration before May 9. It will be \$65 after that date. Bicycle week will be May 10 through the 18. It will be held downtown. Ms. Pesec asked for a copy of the information.
- 4th Annual Report to the Community of the Coalition for Housing and Support Services of Lake County is to be held on May 29, 2008 at Pine Ridge Country Club. Admission is \$25. It will be held from 11:00 a.m. to 2:00 p.m. and Congressman Steven LaTourette will be the keynote speaker.

REPORTS OF SPECIAL COMMITTEES

Ms. Pesec reported that the Subdivision Regulations Committee met, worked on Article IV and will continue to work on Article V. The drafts have been sent out to various agencies for review and comments and should be received by the beginning of the month. The Committee will reconvene in the middle of May to pull it all together and it should be presented to the Commission for the May or June meetings. These are new regulations on design standards and the subdivision maintenance surety bond information that has been talked about in previous meetings. They had considered putting in steep slope regulations, but it appears that a lot of it may overlap with what engineering already has in their regulations.

SUBDIVISION REVIEW

Subdivision Activity Report

Mr. Radachy stated there were no subdivisions or variances filed this month. Currently, Crossroads of Summerwood, Phase 1 is trying to get into maintenance, along with Mountainside Farms, Phase 3B. Approvals for Crossroads to go into maintenance have been given, but the bond was not submitted properly and will need to be corrected before it can be placed onto the Board of Commissioners' agenda. Mountainside Farms came through recently. The County Engineer's original report was made on July 17, 2007, and it was felt that there was too long of a lapse in time so a re-inspection was requested to be made.

The Nature Preserve South plat with resubdivisions of sublots 5 and 40 has been completed and is currently at the Commissioners' office for their final signatures. Hopefully, they will be done by Thursday and could be filed sometime this week or next week depending on when the developer records the plat.

LAND USE AND ZONING REVIEW

There were no land use and zoning issues submitted for review by the townships.

CORRESPONDENCE

Mr. Webster said there was a letter from the Perry Township trustees in the mailed packets requesting staff to assist them in doing an impact study along Lane Road, taking into consideration the possibility of the new Vrooman Road bridge extending to Lane Road. Approval is needed to enter into this \$3,000 contract because it is over the \$2,500 limit set by the Commission.

Ms. Hausch moved to permit the Planning Director to sign and enter into the \$3,000 contract with the Perry Township trustees for the Lane Road impact study. Ms. Pesec seconded the motion.

All voted "Aye".

Mr. Klco asked if there had been any impact studies done on this previously and was informed by Mr. Siegel that there had not been.

OLD BUSINESS

There was no old business to report.

NEW BUSINESS

North Perry Village Comprehensive Plan

Mr. Webster said the final draft of the North Perry Village Comprehensive Plan had been sent to the members in the mailing a week earlier. Mr. Siegel recommended that the Commission review it, take some notes and suggested that Ms. Pesec be the gathering point person to receive any comments before the next meeting. Ms. Pesec agreed to do this.

Mr. Tasman, Principal Planner, asked if Ms. Pesec would give him copies of the comments before the next meeting so he could have answers for her and asked if anyone had any questions in the meantime. It was stated that it was a lot to read and more time would be needed.

Budget for 2009

Mr. Webster informed the Commission members that staff had been requested to submit information for the 2009 budget. A wish list has been put together for the next four or five years in which most items will be in agreement with the past budgets. Eventually, staffing will need to be increased, but that is not possible right now. When the money becomes available this will be considered. A request for interns has also been added for special projects as they are needed. He thought Ms. Truesdell should have this drafted by Thursday.

Mr. Siegel requested that all members receive copies of the new budget and Darrell agreed.

PUBLIC COMMENT

There was no public comment.

EXECUTIVE SESSION

Mr. Adams moved to adjourn to Executive Session to discuss personnel and Mr. Morse seconded the motion at 7:18 p.m.

All voted "Aye".

Mr. Morse moved and Ms. Hausch seconded returning to the regular meeting at 8:08 p.m.

All voted "Aye".

Mr. Aveni moved and Mr. Adams seconded the adoption of Planning Commission Resolution 2008-1, Resolution to Reduce Staff and Layoff as a Result of Lack of Funds.

All voted "Aye".

ADJOURNMENT

Mr. Adams moved and Mr. Klco seconded the motion to adjourn.

All voted "Aye".

The meeting adjourned at 8:10 p.m.

Walter R. Siegel, Chairman

Darrell C. Webster, Director/Secretary

